

## Syllabus for DM 290: Capstone Seminar

**TO:** Participants in DM290 Cap Stone/Integrative Seminar # 3

**FROM:** Seminar Leader: Jean Morris Trumbauer, United Theological Seminary, 651-255-6127 or dmin@unitedseminary.edu

### ANNOUNCEMENTS:

**Date:** Monday, September 20, 2010 – Friday, September 24, 2010

**Time:** 1:00 p.m. first day through noon last day

**Place:** United Theological Seminary, Small Dining Room  
3000 – 5<sup>th</sup> St. NW, New Brighton, MN 55112

**CREDITS:** 6 credit seminar (including Comprehensive Written Exam)

### Focus of Module Two:

Module 2 focuses on students' development of advanced skills in pastoral analysis, theological reflection, and methodology. This seminar focuses on **integration** of each of the foci of the students participating. It also provides an opportunity for each student to design and lead a learning experience in her/his focus area.

### Learning Objectives for DM290 Are To:

- 1) Deepen and integrate each student's understanding of his/her area of D.Min. focus in dialogue with other students who have pursued different, but allied, research and study agendas.
- 2) Demonstrate, within the scope of each D.Min. student's chosen focus area of study, a comprehensive understanding as well as an integration of relevant resources and points of view in conversation with the student's own perspectives and with a well-conceived theology and practice of ministry.
- 3) Design and implement a teaching/learning experience that addresses each student's specialized area of study within the D.Min. program in a way that engages other student colleagues with differing D.Min. foci;
- 4) Articulate major theological and pastoral issues within each D.Min. focus represented in the seminar;
- 5) Incorporate the required readings, teaching/learning experiences, and student papers as illustrations of integrative and inter-disciplinary learnings;



- 6) Learn to identify and employ the use of the core processes of “conceptualization”, “analysis”, and “integration”;
- 7) Use the seminar’s on-line discussion group as a resource for personal reflection, community building and collaborative learning;
- 8) Engage in mutual support and challenge within a cohort community of learners.
- 9) Develop papers using correct style for D.Min. academic papers (margins, numbering, headings, bibliographic and footnote styles per *Turabian Manual of Style*, 6<sup>th</sup> or 7<sup>th</sup> editions.)



### **Expectations for DM290 Students:**

- 1) In written exam, papers, and in teaching and dialog during the se demonstrate a command of your area of focus in the D.Min. program;
- 2) Read and reflect in an integrative manner on the content of the books that are assigned for the seminar;
- 3) Write reflections that integrate the assigned texts with the context of your ministry;
- 4) Attend all seminar sessions; if a serious conflict exists for one short segment of the seminar, the student must negotiate with the instructor for an absence at that time and will be assigned additional work taking an equivalent amount of time;
- 5) Engage actively in conversation with D.Min. colleagues to refine your reflections about the readings and to increase awareness of your theology of ministry and ministry practice and of the focus area of your D.Min. work;
- 6) Complete on-line postings and response to the postings of other students in a timely manner according to due-dates;
- 7) Organize your writing in a clear and relevant manner and in all written assignments use the Turabian guidelines for proper academic style.
- 8) Submit all written assignments to your D.Min. colleagues and the instructor not later than one week **before** the seminar group meets.

### **Timetable:**

- 1) All on-line postings must be completed by the **due dates for each posted in this syllabus** under “assignments”.
- 2) All required reading assignments and student papers must be completed **by the evening of Monday, September 13, 2010** (7 days before the Seminar starts on September 20. Because

of the substance of these papers it is critical that we all get your papers on time so that all can prepare for the seminar time.)

- 3) All students should have read their colleagues papers **by the start of the seminar on September 20, 2010.**

**Grading for 6-credits of study:**

- 50% Comprehensive written exam
- 15% Written papers for on-campus seminar
- 15% Oral participation in conversations and dialog during on-site sessions
- 12% Teaching presentation during seminar (including learning design)
- 8% On-line work (posting on discussion page, reading, etc.)

**REQUIRED READINGS FOR DM290 SEMINAR PORTION:**



Bass, Diana Butler. *Broken We Kneel: Reflection on Faith and Citizenship*. Jossey-Bass, 2004. 160 pgs. (Chosen by Trish Greeves)

Bevans, Stephen B. *Models of Contextual Theology*. Rev. ed. Orbis Books, 2002. 143 pgs. (Chosen by Jean Morris Trumbauer)

Fiorenza, Elisabeth. *The Power of the Word: Scripture and the Rhetoric of Empire*. Fortress Press, 2007. 292 pgs. (Chosen by Melissa Johnson)

Heschel, Abraham. *The Sabbath*. Farrar Straus Giroux, 2005. 126 pgs. (Chosen by Gretchen Thompson)

Marsden, George. *Fundamentalism and the American Culture*. 2<sup>nd</sup> ed. Oxford University Press, 2006. 260 pgs. (Chosen by Heidi Vardemann)

Pagitt, Doug. *Church Re-Imagined: The Spiritual Formation of People in Communities of Faith*. 2005. 223 pgs. (Chosen by Kathy Smith)

Ulanoc, Ann. *The Healing Imagination: The Meeting of Psyche and Soul*. Daimon, 2008. 192 pgs. (Chosen by Bill Steinke)

**Total Pages: 1,396**

Most books are available through the Cokesbury (UTS) Bookstore. To have books mailed to you, call: Cokesbury (651-638-1960). (Required books for the course are also on Spencer Library Loan on the reserve shelves.) **The Pagitt and Bass books should be ordered by students from Amazon.com where you may find them as used books.**

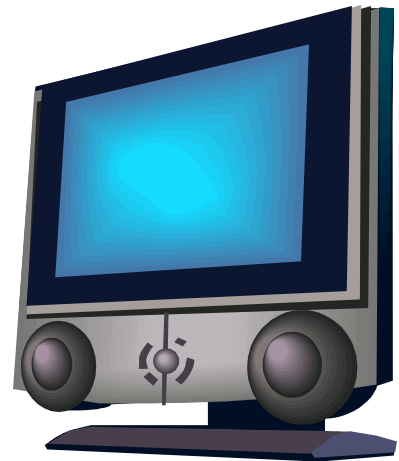
## **On-Line Posting Assignments:**

Students are asked to post on the Discussion Forum every two weeks from the week of June 21 through September 12, 2010. It is understood that most of you will likely take a summer vacation and when you are gone on vacation, just catch up with the post when you return home. Below is the schedule and topics for posting. Students should also reply to the posting of at least one other student in the seminar every other week.

Attached at the end of this syllabus are instructions for access to this Mercury/Moodle on-line site used for Doctor of Ministry Seminars. A duplicate instruction sheet with screen pictures to direct you will be available on the DM290 website. You will need to use your password from UTS to use this site. If you do not already have a password and a UTS e-mail account, contact Adam Pfuhl, Faculty Coordinator, and he will provide what you need. His e-mail is [apfuhl@unitedseminary.edu](mailto:apfuhl@unitedseminary.edu).

Go to <http://mercury.unitedseminary.edu>. Log in using your assigned password and then click on “D.Min. Seminars” (or alternatively on “My Courses”) followed by clicking on the DM290 Seminar. There you will find a number of documents you will need for this course. These include the following which you are asked to read:

- Course syllabus
- Participants’ list
- Schedule/agenda for the on-campus portion of the seminar [by later Summer]
- Discussion group where you should do your assigned postings
- Handout on “Analysis, Conceptualization, and Integration”
- Handout and dynamic version on “Theological Reflection”
- Sample Learning Designs



Access to this DM290 website is limited to students currently enrolled in DM290 and Jean Morris Trumbauer, the instructor.

**Week of June 21 through July 4, 2010:** In this post, share what your D.Min. focus area has been and which electives you took as well as identify the most important class in which you participated and why. Late in the week communicate back to someone else who has posted.

**Week of July 5 through July 18, 2010:** Expand your posting from the previous week by making a case for how your choices of electives constitute an integrated “whole”. Explain how your elective choices related to each other. Comment on another student’s post that catches your attention.

**Week of July 19 through August 1, 2010:** How do you know when you have integrated theory and practice well in your special focus of ministry? Provide a specific illustration. Comment on another student's post. **(Note that this integration is important element of success in your comprehensive written exams.)**

**Weeks of August 2 through August 15, 2010:** “Conceptualizing”, “Analyzing”, and “Integrating” are core skills in Doctor of Ministry studies and in the upcoming comprehensive written exams. Reflect on which of these has proved most challenging or difficult for you to do in your studies and which you do most easily. In which electives or seminars have you most practiced these skills? How do you believe you can strengthen these skills prior to your comprehensive written exams? Comment on another student's post that caught your attention.  
**Reading: D.Min. Handout**

**Week of August 16 through August 30, 2010:** In two or three paragraphs comments on the viewpoint outlined by Bevens in his chapter one “Contextual Theology as a Theological Imperative”. In what ways do you agree or disagree with Bevens? Comment on another student's post during this two week period.

**Week of August 31 through September 13, 2010:** What book in the required readings for DM290—other than the one you recommended in your focus area—have you found most helpful to you in your ministry and why? Comment on another student's post.



**The remaining days before the seminar, you may post but are not required to do so.**



### **Papers, Teaching Design, and Preparation Assignments for Seminar Session:**

**1) Teach a segment of the seminar:** You will be responsible for leading/teaching a one-hour segment during the seminar in which you will introduce your focus area or some aspect of your focus area to other students specializing in other disciplines and practices of ministry. It is important that you design this learning/teaching segment in a way that takes into account differing learning styles. (See information on learning styles on the DM290 website.) Your leadership of this segment should be aimed at engaging the other students who have differing focus areas than your own. You are encouraged, therefore, to consider handouts for your teaching and the incorporation of learning activities for other students to participate in during this learning experience. **Please send the learning design for your teaching to other students and the instructor prior to the session. (If you have never developed a learning design before, you will find two samples on the DM290 website. You will need to bring 7 copies of each handout to your teaching session.)**

2) Please write a one-page, single-spaced statement of your “**theology of ministry**”. Then in another page or two, illustrate how your theology of ministry is related to your “**practice of ministry**” in some specific ministry situation.



3) **Analyzing and integrating required readings:** Write a minimum of eight pages single-spaced (or 16 pages double-spaced) paper that both **analyzes** and **integrates at least 4 of the required books including the Bevans volume**. While you will need to use some description, be most attentive to develop a **conceptual framework** for your paper, **analyze** the major concepts encountered, and **integrate** the **4** texts in a creative

manner. **Please DO NOT simply deal with each book in sequential order**. Rather, organize your thinking around key ideas and concepts that form an organizational structure for your paper. What we are seeking to identify in this seminar are potential inter-connections and insights as well as applications and contributions from one focus area to the other, with specific references to the texts. (This assignment is aimed both to help you and the seminar group to reflect on the texts in the various focus areas and to S-T-R-E-T-C-H your initial thinking about their potential inter-connections while practicing a number of the core skills required for your upcoming comprehensive exam and thesis work. Your papers will provide a base of integrative discussion about the focus areas represented among this group of participating D.Min. students.)

4) Once you have completed the paper in assignment # 3, **please mark in the margins as a “comment” those paragraphs that demonstrate “conceptualization”, “analysis”, or “integration”**. (Just a reminder: The “comment function” in WORD is under the “Insert” menu. Once the comment blank appears in the right margin of a paragraph, type in the name of appropriate core process – namely “conceptualization”, “analysis” or “integration” you have used in that paragraph.) Because these three concepts are essential to your passing your comprehensive written exams – and to your thesis writing efforts – this assignment is for the purpose of helping you identify what each core process consists of and when you are engaging in each process as you write. To learn even more about these processes, attempt to identify each of the three core processes in the papers of one or two other students once you receive their papers.] **Instructor’s note:** It has been my experience that many students use primarily “description” rather than “analysis” or “integration”. Be aware if you are using too much description in your papers.

5) **Reflect upon which of the six models described by Bevans in *Models of Contextual Theology* you tend to personally favor** in your own theological work. (You may find that you favor a couple rather than just one.) **Come to the seminar prepared to share** which model(s) you favor, why, and how you have used that model(s) in your own academic work and/or ministry.

6) **Reflect before the seminar** on how you would identify the major theological and pastoral issues that exist in your focus area.

**Send:** Copies of your assigned seminar papers to all seminar participants, including Jean Morris Trumbauer, **by the evening of September 13, 2010.** This will allow us all time to read and reflect upon your papers before the Seminar starts. Such “ahead-of-time” reading is essential for this seminar.

Your papers for this course should either be sent as attached files to e-mail or mailed through the US Mail. I will post on the seminar site the participants’ list.

### **Seminary Policy on Extensions:**

*(4/28/99, Revised 1/17/01; 10/20/04)*

The work for a course is terminated at the end of the final class session. The performance in the course is evaluated on the basis of the work submitted by that time, unless an exception is made by the instructor, in which case an extension must be agreed to by the instructor by the end of the final class session and the student must complete a formal petition for extension to be submitted in lieu of a grade. If the student is unable to negotiate the extension by the end of the final class session due to critical health issues, the student is responsible for seeing that the instructor is notified as soon as possible and then negotiating the extension promptly. Extensions (of course work) beyond the end of the semester will be approved only under extraordinary circumstances. Each instructor will include this policy on each course syllabus as well as the criteria by which she or he will grant such an extraordinary exception.

**(I will consider extraordinary exceptions to be serious illness, death in the family, or major emergencies. – Jean Morris Trumbauer)**

In the event such an exception is agreed to, the student shall complete the petition for extension form and the instructor shall file the extension form with the registrar by the date grades are due. The Student Review Committee shall monitor extensions. If no petition for extension is filed, a final grade will be submitted.

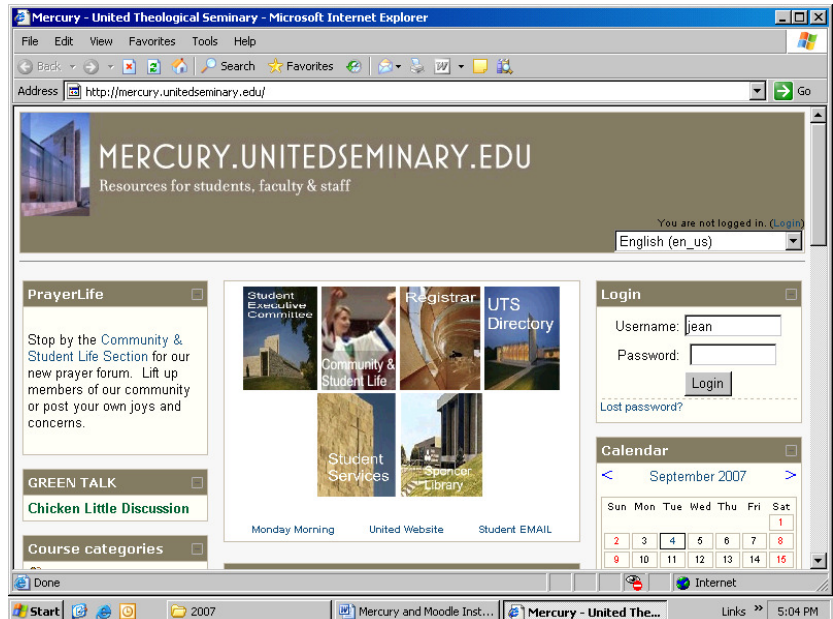
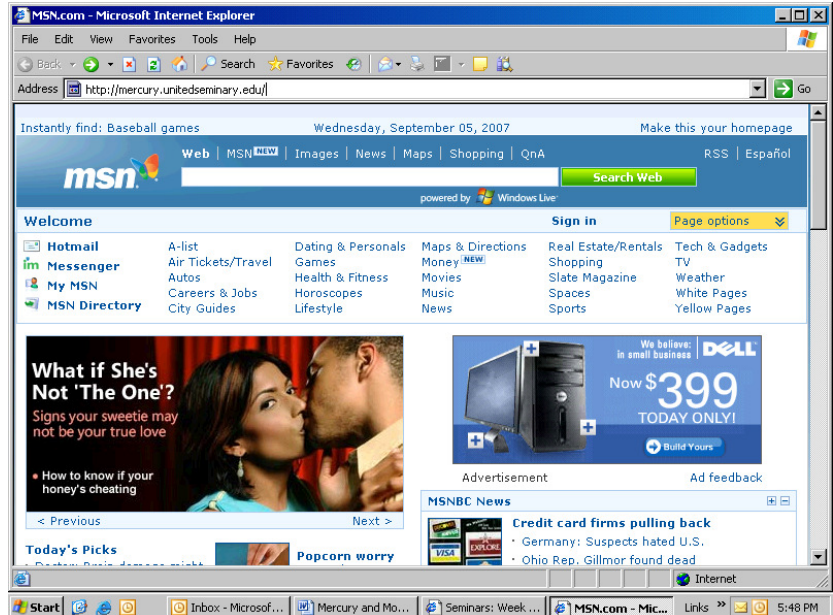
An extension may be granted for a period not to exceed six months from the end of the term. If the work is not completed by the date petitioned, a final grade will be submitted. Any renewal of an extension must be approved by the instructor and filed with the registrar prior to the due date on the original petition. No extension or its renewal will exceed six months from the end of the term in question.

## Instructions for Mercury Site at UTS: D. Min. Seminar Information: Appendix B

Go to your internet browser. In the address line at the top type:

<http://mercury.unitedseminary.edu/>

1. When the mercury page opens you will find three columns of material.
2. At the top of the far right column in the section on LOG IN type in your password username and password. (If you have forgotten your password contact Adam Pfuhl at [apfuhl@unitedseminary.edu](mailto:apfuhl@unitedseminary.edu) and he will provide you with it.) Then hit the button marked "Log In".

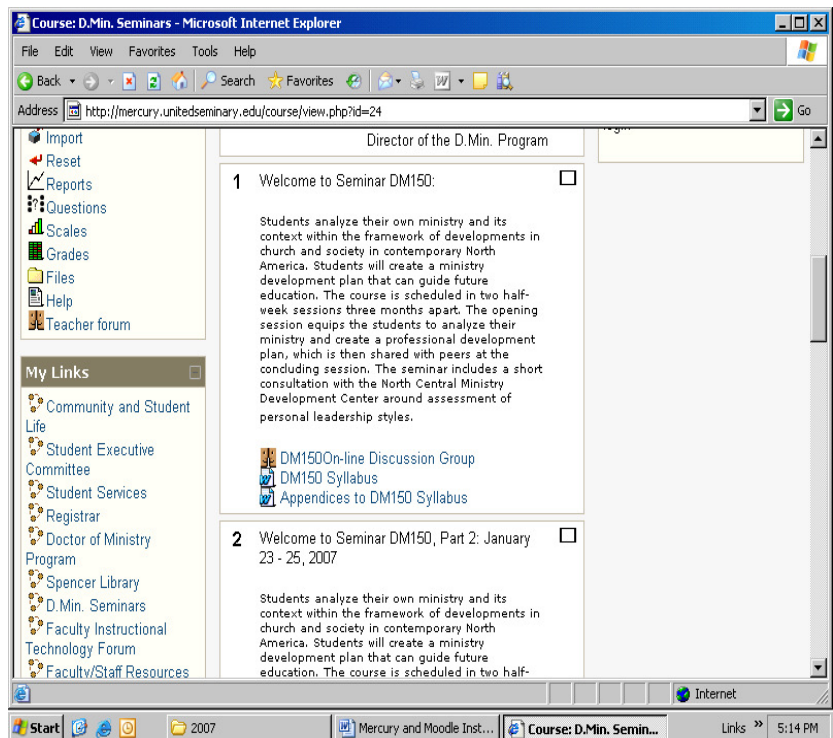


- When the screen shifts, move to the left hand column and move down to the section marked “My Links.” At the bottom of that section, click on “D.Min. Seminars” or if that does not appear, click on “Courses”. This brings you to a page of information that you will use for all D.Min. seminar courses and for posting on-line.



- Then move through the middle-section of that page. The top portion lists four D.Min. Seminars. Scroll down to the section numbered “4”. There you will find the on-line resources for DM290. seminar.

- You will note several links including ones for the DM290 syllabus, the participant list for the seminar, the on-line discussion group, learning designs, and other sections.
- To complete the posting on-line assignments, click on the DM290 online discussion group. (You will note this page is designed a little differently.)



7. Every other week I have posted a discussion topic or online assignment. Click on the week to read the assignment. To carry out that assignment and post on line, please click on “reply” at the end of the assignment (not another student’s posting).

Students are invited to post on this discussion forum once or twice each week from the week of September 9 through October 13, 2007 prior to the on-campus portion of this seminar. This is also a place where DM150 students can post questions and responses to the postings of seminar colleagues and the instructor.

Discussion	Started by	Replies	Unread	Last post
Week of September 9 through September 15, 2007	Jean Morris Trumbauer	1	0	Jean Morris Trumbauer Wed, Sep 5 2007, 04:20 PM
Week of September 16 through September 22, 2007	Jean Morris Trumbauer	0	0	Jean Morris Trumbauer Wed, Sep 5 2007, 04:04 PM
Week of September 23 through September 29, 2007	Jean Morris Trumbauer	0	0	Jean Morris Trumbauer Wed, Sep 5 2007, 04:03 PM
Week of September 30 through October 6, 2007	Jean Morris Trumbauer	0	0	Jean Morris Trumbauer Wed, Sep 5 2007, 04:03 PM
Week of October 7 through October 13, 2007	Jean Morris Trumbauer	0	0	Jean Morris Trumbauer Wed, Sep 5 2007, 04:02 PM

Moodle Docs for this page

8. If you want to reply to another student’s posting hit “reply” at the end of their message. If you want to use this discussion board for a whole new line of discussion not related to the online assignments, then you may click “start new discussion topic”.

Week of September 9 through September 15, 2007  
by Jean Morris Trumbauer - Wednesday, September 5 2007, 04:20 PM

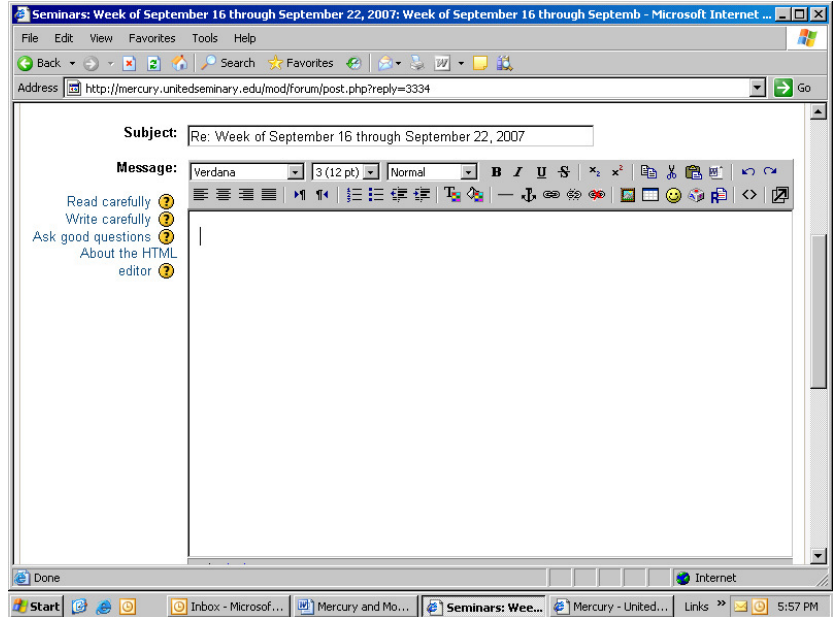
Week of September 9 through September 15, 2007: In this post, introduce yourself in any way you would like in the other students in DM150. Include your location, ministry context, denominational affiliation, special interests in mini hobbies or special interests anything else you would like your new D.Min. colleagues to know about you. Late in the week feel free to communicate back to someone else who has introduced themselves and seems to have something in common with you.

Re: Week of September 9 through September 15, 2007  
by Jean Morris Trumbauer - Wednesday, September 5 2007, 04:18 PM

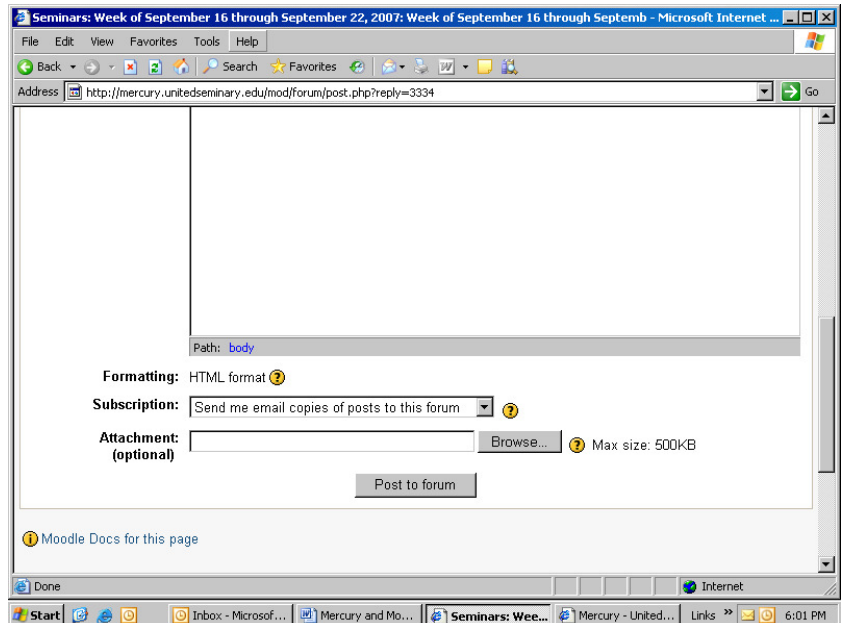
Hi, Time to introduce myself as I put up this website. I have been in conversation with all of you by e-mail, phone, and with some of you in person these last weeks and months in my role as Director of the Doctor of Ministry Program for United Seminary.

I have served in this role for over 3 years and before that was Acting Director of the Doctor of Ministry Program of the Minnesota Consortium of Theological Schools...before that a Church Consultant..... and way before that I did an MA and a D.Min. degree through I think

9. Finally, post your new message in the blank space.



10. Then scroll down to the bottom of the page and click “Post to Forum”.



Call or e-mail Jean Trumbauer at 651-255-6127 or [dmin@unitedseminary.edu](mailto:dmin@unitedseminary.edu) for any assistance you might need. If you are at your computer, Jean will walk you right through it. If Jean is not available or able to help you, contact Adam Pfuhl, Faculty Coordinator and Information Services, at 651-255-6139 or [apfuhl@unitedseminary.edu](mailto:apfuhl@unitedseminary.edu)